



NATURALIST I POSITION DESCRIPTION

DEPARTMENT: Curatorial

IMMEDIATE SUPERVISOR: Collections Manager & Registrar

STATUS: Non-Exempt/ Part-Time

HOURS: 24 hours per week

POSITION PURPOSE:

The Naturalist I is responsible for the care of the Living Collection and the education of museum visitors in natural science fields, as related to the Museum's mission. The Living Collection is composed of reptiles, amphibians, birds, mammals, fish, and invertebrates.

DUTIES AND RESPONSIBILITIES:

Husbandry (75%):

- Feed, clean, and handle all members of the Museum's Living Collection;
- Maintain the *Florida Naturalist's Center*, including enclosures, prep areas, and public spaces;
- Maintain the *Hixon Native Plant Courtyard*, including both plants and animals;
- Maintain the *Intertidal Touch Tank* sponsored by Vystar, including both plants and animals;
- Provide basic medical care to the Living Collection as necessary;

Public Engagement (20%):

- Lead formal and informal educational programming;
- Perform school outreaches and offsite community engagement events as scheduled;
- Supervise and train interns and volunteers;
- Serve as a natural science resource for the public as well as museum staff;

Administration (5%):

- Develop educational programming, procedures, and other resources as assigned;
- Maintain supply inventory;
- Utilize Altru Point-of-Sale software;
- Perform other related duties as required.

SPECIAL AUTHORIZATION:

Authorized to have Florida Naturalist's Center security code and access to all Naturalist Center support areas. After hours and holiday building access.

TIME COMMITMENTS:

Three to four 8 hour days per week. Schedule includes both Saturday and Sunday, as well as an additional 1-2 days during the week. Requires some evenings and holidays.

QUALIFICATIONS:

To be successful, the Naturalist will use the skills and abilities listed below to meet the Museum's mission while upholding MOSH's institutional values.

EDUCATION AND EXPERIENCE

Requires a High School Diploma or equivalent, two years' experience in a related field preferred.

SKILLS AND ABILITIES

- Adapts to meet the needs of a wide range of people, cultures, and learning styles
- Ability to learn, interpret, and teach principles of wildlife and plant ecology
- Applies and interprets policies and procedures
- Self-motivated and has a strong work ethic
- Works well in a collaborative environment
- Communicates effectively both orally and in writing
- Ability to lift 50 pounds and perform physical work 6-8 hours a day
- Valid driver's license and vehicle preferred

Equal Employment Opportunity:

MOSH provides equal employment opportunities for all applicants and employees. We do not unlawfully discriminate on the basis of race, color, creed, ancestry, medical condition, religion, sex, national origin, age, disability, veteran status, marital status, sexual preference or any other basis prohibited by federal or state law or local ordinance applicable to our work locations. We also make reasonable accommodations for disabled employees if we are aware of the need for accommodation and if the requested accommodation does not cause undue hardship as interpreted from the ADA/ADAAA.

This policy applies to all areas of employment, including recruitment, hiring, training, promotion, compensation, benefits, transfer, and social and recreational programs.

DISCLAIMER:

The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents in this position. This job description is not intended to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications, and work conditions of employees assigned to this job. Management has sole discretion to add or modify the duties of this position and designate other functions as essential at any point in time. Management may also modify working hours and work location at any point in time. This job description is not an employment agreement or contract.
